

Brochure



## **Report on Sensitization Program**

An Initiative by the IQAC

### **Session on “NAAC Accreditation & Its Requirements”**

**Speaker: Prof. (Dr.) Kapil Kumar  
Director, IQAC**

Swami Vivekanand Subharti University, Meerut

**Date: 26<sup>th</sup> April 2025 (Saturday)**

**Time: 11:00 AM onwards**

**Venue: Seminar Hall, Faculty of Education**

# Notice

## "Sensitization Program on NAAC Accreditation and Its Requirements" by the Internal Quality Assurance Cell (IQAC) on 26th April 2025 From 10:00 AM onwards,

1 message

**IQAC** <iqac@subharti.org>

Tue, Apr 22, 2025 at 4:52 PM

To: Dean FASS <deanfass@subharti.org>, Buddhist Studies <buddhiststudies@subharti.org>, subharti DDE Director <director@subhartidde.com>, distance@subharti.org

Cc: "Maj Gen (Dr) G.K.Thapliyal, SM(Retd.)" <vc@subharti.org>

Bcc: ankitsubharti1828@gmail.com

Jai Hind,

To:

- Faculty of Arts and Social Sciences
- School of Buddhist Studies
- Directorate of Distance Education

Sir,

With the kind approval of the Hon'ble Vice-Chancellor and in accordance with the decision taken under Agenda Item No. 94 of the IQAC meeting held on 3rd and 4th April 2025 — "To conduct faculty-wise sensitization/capacity building programs on NAAC accreditation and its requirements by IQAC" — the IQAC will conduct a Sensitization Program on NAAC Accreditation and its Requirements as per the details mentioned below:

### Program Details:

- **Date:** 26th April 2025
- **Time:** 11:00 AM onwards
- **Venue:** Seminar Hall, Faculty of Education
- **Target Audience:**
  - (i) All Faculty Members and
  - (ii) Staff Members involved in the documentation of AQAR and SSR of the Faculty of Arts and Social Sciences, School of Buddhist Studies, and Directorate of Distance Education
- **Speaker:** Prof. (Dr.) Kapil Kumar, Director – IQAC

### Objective of the Program:

The primary objective of this program is to enhance understanding and build the capacity of faculty and administrative staff regarding the structure, processes, and documentation requirements as outlined by the NAAC. All criteria and sub-criteria, along with their specific requirements, will be comprehensively discussed during the session.

We request the Dean/Director/Head of the Departments of the Faculty of Arts and Social Sciences, School of Buddhist Studies, and the Directorate of Distance Education to circulate this information in their Faculty/College/Department and ensure the participation of all their faculty and staff members involved in NAAC-related documentation.

**Additionally, please provide the list of faculty and staff members from your Faculty/College/Department by 23rd April 2025, to assist with the preparation of the attendance sheet.**

--With Regards

 photograph

**Prof. (Dr.) Kapil Kumar**  
Director - IQAC

Swami Vivekanand Subharti University

P: 9719549900, Ext.: 2005

E: iqac@subharti.org





### General Details

<b>Title of the Activity</b>	“Sensitization Program on NAAC Accreditation & Its Requirements”	<b>Level of Program (State/National/International, etc.)</b>	In-house
<b>Focused Area</b>	Training and Learning	<b>Date of Activity</b>	26 <sup>th</sup> April, 2025
<b>Activity Organized By</b>	Internal Quality Assurance Cell	<b>Day</b>	Friday
<b>Name of the Associated Faculty/College/Department/Outside Agency</b>	None	<b>Time</b>	11:00 AM onwards
<b>Name and address of Guest Speaker</b>	Dr. Kapil Kumar Director, IQAC  Swami Vivekanand Subharti University, Meerut	<b>Venue</b>	Seminar Hall of the Faculty of Education
<b>Total Participants</b>	44	<b>Organizing Coordinator(s)</b>	IQAC
<b>Non-Teaching Staff</b>	Not Applicable	<b>Target Audience:</b>	Faculty of Education, Faculty of Arts & Social Sciences, School of Buddhist Studies, Directorate of Distance learning



## **The Objective of the Activity:**

The primary objective of the sensitization program was to familiarize faculty members, administrative staff, and stakeholders with the NAAC Health Science Manual. The session aimed to enhance their understanding of the accreditation framework, quality benchmarks, and documentation practices relevant to health science institutions. The goal was to ensure alignment with NAAC expectations and foster a culture of continuous quality improvement.

## **Description:**

The sensitization program was organized as part of the institution's quality initiative under the Internal Quality Assurance Cell (IQAC). It featured an expert-led session that provided an in-depth overview of the NAAC Health Science Manual, with particular emphasis on its **seven criteria**, which serve as the backbone of the assessment and accreditation process:

### **1. Curricular Aspects:**

Focuses on curriculum design and development, academic flexibility, value-added courses, integration of cross-cutting issues, and feedback mechanisms. The session explained how institutions can document curriculum enrichment, stakeholder engagement in curriculum revision, and the role of statutory bodies.

### **2. Teaching-Learning and Evaluation:**

Covers student enrolment profiles, learning outcomes, innovative teaching methodologies, use of ICT, student-centric approaches, and fair, transparent evaluation processes. Emphasis was laid on inclusion, faculty development, and outcome-based education practices.

### **3. Research, Innovations and Extension:**

Highlights the importance of a research culture, funding, publications, patents, innovations, and community outreach programs. The facilitator discussed ways to document research projects, consultancy services, extension activities, and collaborations.

### **4. Infrastructure and Learning Resources:**

Evaluates the adequacy and maintenance of physical infrastructure including classrooms, laboratories, libraries, clinical and simulation labs, IT infrastructure, and budget allocation. Focus was given to health science-specific facilities like skill labs, hospitals, and digital resources.



## 5. Student Support and Progression:

Reviews mechanisms for student mentoring, scholarships, career guidance, placement, student participation in activities, and tracking of progression to higher education or employment. It encourages holistic student development and robust alumni engagement.

## 6. Governance, Leadership and Management:

Assesses the vision and mission of the institution, decentralization, participative management, e-governance, professional development of staff, performance appraisal, and financial management. It emphasizes transparent and responsive institutional governance.

## 7. Institutional Values and Best Practices:

Encourages institutions to showcase their commitment to sustainability, gender equity, professional ethics, and inclusive practices. It also involves documenting institutional distinctiveness and innovative practices that reflect quality culture.

## The Outcome of the Activity

- Participants gained clarity on each of the seven NAAC criteria and their practical implications.
- Institutional teams became better equipped to initiate criterion-wise data collection and documentation.
- Departments began identifying gaps in existing practices and aligning them with NAAC benchmarks.
- A framework was established for departmental contribution to the Self-Study Report (SSR).

## Analysis of Participants' Feedback

Feedback was collected from participants through structured feedback forms. Key insights include:

- **Above 90%** of participants rated the session as "Highly Useful".
- Participants appreciated the clarity of the manual's interpretation and the practical examples provided.
- Suggestions were made for conducting department-specific workshops to address discipline-wise indicators in more detail.
- Some requested hands-on sessions on data entry in the NAAC portal.

Overall, the feedback highlighted a positive response and a strong demand for ongoing training.



## Our Mapping Practice

Following the program, the institution initiated an internal mapping exercise to align ongoing practices with the NAAC manual's requirements. Each department was tasked with identifying existing documentation, mapping it to relevant key indicators, and highlighting gaps. A centralized repository was proposed to streamline data collection and submission processes. The IQAC coordinated periodic reviews to ensure progress and compliance.

## Conclusion

The sensitization program successfully laid the groundwork for institutional engagement with the NAAC Health Science accreditation framework. By elaborating the seven criteria and their documentation requirements, it empowered stakeholders to take ownership of the quality assurance process. The session reinforced the need for systematic, continuous, and evidence-based quality practices and has catalyzed efforts toward building a robust internal quality culture.

## Pictures of the Activities (Geotagged):

### Glimpse of the participants in the session





GPS Map Camera

Check In

Meerut, Uttar Pradesh, India

Xj5p+865, Meerut, Uttar Pradesh 250002, India

Lat 28.958305° Long 77.635713°

26/04/2025 11:14 AM GMT +05:30



Google



GPS Map Camera

Check In

Meerut, Uttar Pradesh, India

Xj5p+56w, Meerut, Uttar Pradesh 250005, India

Lat 28.957991° Long 77.635636°

26/04/2025 11:15 AM GMT +05:30



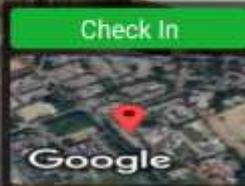
Google





**Meerut, Uttar Pradesh, India**  
Xj5p+56w, Meerut, Uttar Pradesh 250005, India  
Lat 28.958045° Long 77.635633°  
26/04/2025 11:20 AM GMT +05:30

GPS Map Camera



**Meerut, Uttar Pradesh, India**  
Xj5p+56w, Meerut, Uttar Pradesh 250005, India  
Lat 28.958108° Long 77.635649°  
26/04/2025 11:35 AM GMT +05:30

GPS Map Camera



# ATTENDENCE



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## Office of the IQAC

**SWAMI VIVEKANAND SUBHARTI UNIVERSITY, MERUT**  
(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)  
Ph. 0121-2439578, 2439052, 3058031, 3058032/Ext: 2426, Telefax: 0121-2439067  
E-mail: iqac@subharti.org, Website: www.subharti.org

### "Sensitization Program on NAAC Accreditation and Its Requirements"

by the FOR - FACULTY OF  
**Internal Quality Assurance Cell (IQAC)** ARTS & SOCIAL

Attendance Sheet SCIENCES, SCHOOL OF

Date : 26/04/2025

Venue: Seminar Hall, Faculty of Education

*BUDDHIST STUDIES & DIRECTORATE OF DISTANCE EDU.*  
Time: 11:00 AM onwards

S. No.	Name	Designation	Name of Faculty/College/Dept.	Signature
1.	Prof. (Dr.) Sudhir Tyagi	Dean	Faculty of Arts and Social Science	<i>[Signature]</i>
2.	Dr. Javed Khan	Associate Professor	Department of Library and Information Science, Faculty of Arts and Social Science	LONG LEAVE
3.	Dr. Sapna Sharma	Assistant Professor	Department of Library and Information Science, Faculty of Arts and Social Science	<i>[Signature]</i>
4.	Dr. Alpana	Assistant Professor	Department of Library and Information Science, Faculty of Arts and Social Science	<i>[Signature]</i>
5.	Prof. (Dr.) S.C. Thaledi	Professor & Head	Dept. of Journalism and Mass Communication, Faculty of Arts and Social Science	A
6.	Prof. Ashok Tyagi	Professor	Dept. of Journalism and Mass Communication, Faculty of Arts and Social Science	A
7.	Dr. Preeti Singh	Assistant Professor	Dept. of Journalism and Mass Communication, Faculty of Arts and Social Science	<i>[Signature]</i>
8.	Mr. Ram Prakash Tiwari	Assistant Professor	Dept. of Journalism and Mass Communication, Faculty of Arts and Social Science	A
9.	Mrs. Shelly Sharma	Assistant Professor	Dept. of Journalism and Mass Communication, Faculty of Arts and Social Science	<i>[Signature]</i> 04/05/25
10.	Mr. Shikeb Majeed	Assistant Lecturer	Dept. of Journalism and Mass Communication, Faculty of Arts and Social Science	A
11.	Dr. Nishma Singh	Associate Professor & Head	Department of Home Science, Faculty of Arts and Social Science	<i>[Signature]</i>
12.	Dr. Shalu Nehra	Assistant Professor	Department of Home Science, Faculty of Arts and Social Science	<i>[Signature]</i>
13.	Dr. Neetu Yadav	Assistant Professor	Department of Home Science, Faculty of Arts and Social Science	A
14.	Dr. Nitika Rastogi	Assistant Professor	Department of Home Science, Faculty of Arts and Social Science	A
15.	Dr. Shruti Pokhriyal	Assistant Professor	Department of Home Science, Faculty of Arts and Social Science	A





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E-mail: iqac@subharti.org. Website: www.subharti.org

16.	Ms. Urvashi Sharma	Assistant Professor	Department of Home Science, Faculty of Arts and Social Science	<i>Urvashi</i>
17.	Ms. Swati Sharma	Assistant Professor	Department of Home Science, Faculty of Arts and Social Science	A
18.	Dr. Manoj Kumar Tripathi	Associate Professor & Head	Department of Liberal Arts and Humanities, Faculty of Arts and Social Science	<i>Manoj</i> 25/04/25
19.	Dr. Monika Mehrotra	<del>Associate</del> Professor	Department of Liberal Arts and Humanities, Faculty of Arts and Social Science	<i>Monika</i> 7/5/2025
20.	Dr. Ajay Kumar Verma	Assistant Professor	Department of Liberal Arts and Humanities, Faculty of Arts and Social Science	<i>Ajay</i> 26/04/25
21.	Dr. Durvesh Kumar	Assistant Professor	Department of Liberal Arts and Humanities, Faculty of Arts and Social Science	A
22.	Dr. Dinesh Kumar	Assistant Professor	Department of Liberal Arts and Humanities, Faculty of Arts and Social Science	<i>Dinesh</i> 26/04/25
23.	Dr. Lovely	Assistant Professor	Department of Liberal Arts and Humanities, Faculty of Arts and Social Science	<i>Lovely</i> 26/04/25
24.	Dr. Mohini Mittal	Assistant Professor	Department of Liberal Arts and Humanities, Faculty of Arts and Social Science	<i>Mohini</i> 25/4/25
25.	Dr. Ruby	Assistant Professor	Department of Liberal Arts and Humanities, Faculty of Arts and Social Science	<i>Ruby</i> 26/04/25
26.	Dr. Sarita Sharma	Assistant Professor	Department of Liberal Arts and Humanities, Faculty of Arts and Social Science	<i>Sarita</i> 26/4/25
27.	Ms. Juli	Assistant Professor	Department of Liberal Arts and Humanities, Faculty of Arts and Social Science	<i>Juli</i> 24/04/25
28.	Mr. Kapil Kumar	Assistant Professor	Department of Liberal Arts and Humanities, Faculty of Arts and Social Science	<i>Kapil Kumar</i> 26/04/25
29.	Dr. Niyati Garg	Assistant Professor	Department of Liberal Arts and Humanities, Faculty of Arts and Social Science	<i>Niyati</i> 26/4/25
30.	Dr. Kiran Rani Panwar	Assistant Professor	Department of Liberal Arts and Humanities, Faculty of Arts and Social Science	<i>Kiran</i> 26/4/25
31.	Dr. Amrita Chaudhary	Assistant Professor	Department of Liberal Arts and Humanities, Faculty of Arts and Social Science	<i>Amrita</i> 26/04/25
32.	Dr. Seema Sharma	Associate Professor & HOD	Department of Languages, Faculty of Arts and Social Sciences	<i>Seema</i> 25/4/25
33.	Dr. Rajeswar Pal	Professor	Department of Languages, Faculty of Arts and Social Science	<i>Rajeswar</i>



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E-mail: iqac@subharti.org. Website: www.subharti.org

34.	Dr. Rafat Khanam	Associate Professor	Department of Languages, Faculty of Arts and Social Science	<i>Rafat</i>
35.	Mr. Ankit Kumar	Assistant Professor	Department of Languages, Faculty of Arts and Social Science	<i>Ankit</i>
36.	Dr. Anuj Bawara	Assistant Professor	Department of Languages, Faculty of Arts and Social Science	<i>Anuj</i>
37.	Dr. Ashish Kumar	Assistant Professor	Department of Languages, Faculty of Arts and Social Science	<i>Ashish</i>
38.	Dr. Manisha Luthra	Assistant Professor	Department of Languages, Faculty of Arts and Social Science	A
39.	Dr. Nishi Raghav	Assistant Professor	Department of Languages, Faculty of Arts and Social Science	<i>Nishi</i>
40.	Dr. Preeti Sharma	Assistant Professor	Department of Languages, Faculty of Arts and Social Science	<i>Preeti</i>
41.	Dr. Ranveer Singh	Assistant Professor	Department of Languages, Faculty of Arts and Social Science	<i>Ranveer</i>
42.	Ms. Sanya Agrawal	Assistant Professor	Department of Languages, Faculty of Arts and Social Science	A
43.	Dr. Shobha Raturi	Assistant Professor	Department of Languages, Faculty of Arts and Social Science	A
44.	Dr. Yeshpal	Assistant Professor	Department of Languages, Faculty of Arts and Social Science	A
45.	Ms. Swati Sharma	Senior Lecturer	Department of Languages, Faculty of Arts and Social Science	A
46.	Dr. Champalal Mandrele	Assistant Professor & HOD	School of Buddhist Studies	A
47.	Dr. Praveen Kumar	Associate Professor	School of Buddhist Studies	A
48.	Dr. Pallabi Mukherjee	Assistant Professor	School of Buddhist Studies	A
49.	Dr. Manisha Tyagi	Assistant Professor	School of Buddhist Studies	A
50.	Dr. Vivek Kumar	Assistant Professor	School of Buddhist Studies	A
51.	Dr. Sanjay Kumar	Assistant Professor	School of Buddhist Studies	A
52.	Dr. Sridha Jha	Assistant Professor	School of Buddhist Studies	A
53.	Dr. Sharan Pal Singh	Assistant Professor	School of Buddhist Studies	A
54.	Dr. Mukesh Mehta	Assistant Professor	School of Buddhist Studies	A
55.	Dr. Rajesh Kumar Rai	Assistant Professor	School of Buddhist Studies	<i>Rai</i>
56.	Dr. Mahavir Singh	Director	Directorate of Distance Education	A
57.	Dr. Kavita Gupta	Associate Professor	Directorate of Distance Education	A



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E-mail: iqac@subharti.org, Website: www.subharti.org

58.	Dr. Raj Rani Singh	Associate Professor	Directorate of Distance Education	A
59.	Dr. Amit Kumar Tiwari	Assistant Professor	Directorate of Distance Education	A
60.	Ms. Anshika	Assistant Professor	Directorate of Distance Education	A
61.	Dr. Arun Kumar	Assistant Professor	Directorate of Distance Education	A
62.	Dr. Hemlata	Assistant Professor	Directorate of Distance Education	A
63.	Dr. Kusum	Assistant Professor	Directorate of Distance Education	<i>[Signature]</i>
64.	Mrs. Pooja	Assistant Professor	Directorate of Distance Education	<i>[Signature]</i>
65.	Dr. Poonam Rathor	Assistant Professor	Directorate of Distance Education	A
66.	Dr. Seema Malik	Assistant Professor	Directorate of Distance Education	A
67.	Dr. Suraj Bhan	Assistant Professor	Directorate of Distance Education	A
68.	Dr. Surender	Assistant Professor	Directorate of Distance Education	A
69.	Dr. Surendra Singh	Assistant Professor	Directorate of Distance Education	<i>[Signature]</i>
70.	Dr. Sushila	Assistant Professor	Directorate of Distance Education	A
71.	Mrs. Sushila	Assistant Professor	Directorate of Distance Education	A
72.	Mrs. Harpreet Kaur	Tutor	Directorate of Distance Education	A
73.	Ms. Shachi Tiwari	Tutor	Directorate of Distance Education	A
74.	Mr. Udaibir Singh	Tutor	Directorate of Distance Education	A
75.	Subhash	clerk	Central Library	<i>[Signature]</i>
76.	Swati	clerk.	Library & Information Science	<i>[Signature]</i>
77.	Gomti Rani	Asstt. Librarian	Central Library, SMC	<i>[Signature]</i>
78.	Prince Chauhan	clerk	Department of Journalism, SMC	<i>[Signature]</i>
79.	Mr. Sonu LATHWA	AOS	IQAC	<i>[Signature]</i>
80.	Mr. Prateek Krishnan	Section Officer	IQAC	<i>[Signature]</i>
81.	Mr. Ankit Verma	Section Officer	IQAC	<i>[Signature]</i>
82.	Mrs. Seema Saxena	OSD	IQAC	<i>[Signature]</i>
83.	DR. KAPIL KUMAR	DIRECTOR	IQAC	<i>[Signature]</i>



(4)